

Annual Governance Statement for the Governing Body of St. Anne's R.C. Primary School 2022 / 2023

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of St. Anne's R.C. Primary School Governing Body are:

- Ensuring clarity of vision, ethos, values and strategic direction
- Holding the Head teacher to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the school and making sure its money is well spent

As detailed in our Instrument of Governance; in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Salford.

- Religious Education is to be in accordance with the teachings, doctrines, discipline, general and particular norms of the Catholic Church
- Religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church
- At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ

St. Anne's R.C. Primary School lives by its mission statement which is as follows:

As a Catholic community, we value every single member as a unique creation made in the image of God. We work together to help everyone to realise their God-given talents and their part in God's plan. Our school is a place of peace, tolerance and fairness where we follow Christ's example of loving God and loving others. Our ultimate aim is to give our community the prospects, belief and hope that every tomorrow can be a better day.

St. Anne's - making tomorrow a better day

Governance Arrangements

The Governing Body of St. Anne's R.C. Primary School was re constituted in 2014 under the School Governance (Constitution and Federations) (England) (Amendment) Regulations.

The Governing Body of this school consists of

- 7 Foundation Governors (2 positions currently vacant)
- 1 Parish Priest
- 1 Governor appointed by the Local Authority
- 1 Elected Parent Governor (1 position currently vacant)
- 1 Head Teacher
- 1 Elected Staff Governor

The full capacity of the governing body is 12.

A list of Governors, business interests and their roles can be found on the school website and as attached at Appendix 1 to this document.

The full Governing Body meets once each term, and we also have sub committees to consider different aspects of the school in detail. The two main sub committees meet at least once per term.

We have 2 main sub committees following a decision made in 2018 to streamline meetings within the National Review of Governance process. These are:

- Finance & Resources (Strategic planning, Finance, Health & Safety, Human Resources, Risk Management & Buildings)
- Curriculum and Monitoring (Progress and attainment for all groups of pupils, curriculum development)

We also have committees that meet if required to consider pupil discipline, admissions, appeals, and matters of exclusion.

Governors regularly visit school to monitor key aspects of the school's development and provide support and challenge to the school and Head Teacher. Individual governors have visited the school to monitor as follows:

- Safeguarding issues and training
- Analysis of data – pupil premium, sports premium, attainment overall, SEND etc
- Book scrutinies
- Governor training
- Nominated governor meetings with subject leaders
- Meetings with the Faith and School Councils
- Health and Safety walk rounds
- Attendance of assemblies
- Lesson Observations / Deep Dives

Attendance Record of Governors

Governors generally have a good attendance at all main GB meetings and Committee meetings. Meetings have to be attended by a minimum number of Governors to ensure that our decisions are legally binding (quorate). Governing Body minutes indicate the attendance at each meeting and any queries can be addressed to the clerk.

Key Issues for the Governing Body 2022/2023

As detailed in SDP and Self-Evaluation/Action Plan as well as:

- Maintaining standards of progress and attainment for pupils
- Pupil and Sports Premium expenditure and impact
- Governing Body review of effectiveness
- Budget Setting for 2023/2024, Internal Control and SFVS
- Securing future budget priorities and staffing
- Development of the building
- Ongoing school maintenance programme
- Health & Safety Checks
- Asbestos Surveys
- Development of curriculum (ongoing)

Contacting the Governing Body

We always welcome suggestions, feedback and ideas from parents – please contact our Chair of Governors, Fr. James McCartney via the school office.

Clerk to the Governing Body

The Clerk to the Governing Body is Ms Firoza Hafeji and she can also be contacted via the school office.

Appendix 1: St. Anne's R.C. Primary Blackburn List of Governors April 2023

| Name of Governor | Governor Category | Category/ Votes on | Expiry date | Committees served | Responsibilities | Business/ Financial interests | Relations to pupils on roll or staff | Governor in another School |
|--------------------|-------------------|--------------------|-------------|-------------------|--------------------------------------|-------------------------------|--------------------------------------|-------------------------------------|
| Rev. Jim McCartney | Foundation | S.C. & FGBM | 14-06-21 | C&M & PM | Chair of Governors R.E. & Worship | Parish Priest | No | Sacred Heart R.C.P. Blackburn |
| Jeff Brown | Headteacher | S.C. & FGBM | - | A, C&M, F&R | | Pecuniary as staff | Parent of child in Y3 | No |
| Barbara Cumberland | Local Authority | S.C. & FGBM | 11-06-23 | C&M & PM | Vice Chair, CP, CIOC & SEN | Retired | No | No |
| William Tony Cross | Foundation | S.C. FGBM | 15-03-24 | F&R | Science & Technology | Photographer | No | No |
| Joanne Hollinshead | Staff | S.C. FGBM | | A, C&M | To be confirmed | Teaching Assistant | No | No |
| Mike Neild | Foundation | S.C. FGBM | 15-03-24 | A, C&M | English & MFL | Retired | No | No |
| Dmitrijs Leonovics | Parent | S.C. FGBM | 20-10-23 | F&R | Mathematics & Computing | Salesman | Child in Y6 | No |
| Ian Simm | Foundation | S.C. FGBM | 31-08-24 | F&R | To be confirmed | Premises Management | No | No |
| Marta Janeczek | Foundation | S.C. FGBM | 30-06-24 | C&M | To be confirmed | Teaching Assistant | Children in N, R, Y2 & Y4 | No |

*Committees key: A = Admissions, C&M = Curriculum and Monitoring, F&R = Finance & Resources,

PM = Headteacher's Performance Management, S.C. = Sub Committee, FGBM = Full Governing Body Meeting

Current Vacancies: 2 Foundation and 1 Parent Governor / Nominated Governors for Humanities, Health & Safety, Link, The Arts & Mathematics